

**Town of Rowe FY2014
Board of Health
Meeting Minutes for August 19th, 2013**

Present: Board Members: David Cousineau, Chair, Joann Brown and Jennifer Morse.
Clerk, Marcella Stafford Gore

Call to Order 6:00PM.

Poll of Audience:

Rosie Gordon in to observe/no business.

GENERAL BUSINESS

Minutes

Minutes for August 6th, 2013 accepted and signed.

Warrant (s)/Invoices

Payroll warrant #4 and invoices approved and signed.

Balance Report

The board reviewed the current account balance reports. No action taken.

TRANSFER STATION

Attendants Logs

Attendant's logs read aloud, two issues noted;

1-Attendant Jim Lively reported he observed rust on the compactor hopper frame.

2-Attendant Ted Palmer reported a minor two vehicle collision took place on 8/3/13, slight damage to one vehicle, both parties involved declined further action.

Dave will contact Highway Superintendent, Jim Taylor and ask him to speak to Jim Lively to ascertain if he could assist with the rust issue and the purchase of "back-up" signage.

NEW SCHOOL BUILDING

School Septic System

Shawn Kimberley, P.E. of S.K. Kimberley Engineering stopped in to drop off amended septic plans for the new school building. The board accepted the plans and will have Health Agent, Lisa Danek Burke review them.

Previous Motion

Jennifer raised the question that the motion made at the August 6th, 2013 meeting to accept the proposal by School Building Site Civil Engineer, Bob Stevens was vague as it did not outline the specifics required by the board; Lisa recommends an amendment to the motion and submitted suggested language:

After some discussion the board decided not to amend the motion since the board's requirements are specified in the minutes of that meeting. Going forward Jennifer would like the board to be more exact when making a motion so that no misunderstanding will occur.

SBC Septic System Upgrade Permit Application

The application submitted by the School Building Committee for a septic system upgrade permit does not include the *Installer* information. The board is unsure if that information is required by law in order to sign/approve the application. Dave will contact Health Agent, Lisa Danek Burke for confirmation.

The board voted unanimously to allow a board member to sign the application once the issue of the excluded Installer information is resolved.

The board asked Marcella to email SBC Chair, Susan Zavotka to inform her of the application status and that the board will require the name of the chosen installer before a *permit* will be issued.

SBC Minutes/Memo

1-Minutes of the August 12, 2013 meeting were reviewed by the board. No action/comments.

2-The board received a memo stating that the General Bid Deadline (for construction bids) had been changed to September 17th at 2:00pm.

TITLE V

Pumping Reports

Name	Address	Gallons Pumped
Benson, Francis	9 Pine Hill Drive	500
Graziano, John	60 Pond Road	1500
Lively, James	4 Stone Hill Road	1000
Pelham Lake	(composting toilet)	200

Meeting adjourned 6:46pm.

David Cousineau, Chair

Joann Brown

Jennifer Morse

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Approved: Sept 6, 2013